

AGM of The MATA Regal Theatre Co Ltd

Sunday 8 July 2018 in the Regal Bar (Subject to ratification at the 2019 AGM)

Present Board: Elaine Ross (Chair/PR), Ray Tew (Vice Chair) Lewis Lintern (Artistic Director), Jean Armin (Treasurer), Georgina Charnock (General), Andy Kingston-James (WSC), Ian Melhuish (General), Fred Owen (Waterfront), Doug Ross (Barnstormers), James Scott (Building), Sue Swann (Box Office), Victoria Thomas (Film Society), Peter Thompson (Panto People), Jim Woodley (Tech), Mervyn Yeandole (Co Secretary)

Committee: Val Ayres (Minutes), Heather Bryant (Friends), Monica Hartwell (General), Rosie Paterson (MDS), Chris Rendell (First Aid/Risk) Richard Seale (Tech/H&S), Liz Sizer (Bar), Derek Webb (Website),

Also present: Liz and Herbert Vicary and Hayley Rendell

1. Apologies & Declarations of Interest

Apologies – None

Declarations of Interest – None

2. Minutes of the AGM Sunday 18 July 2017

The 2017 AGM Minutes had been provisionally accepted at the August 2017 MATA Meeting. Formal acceptance was proposed by LL, seconded by DR, with two 'don't know' votes (as weren't in attendance) the remainder agreed the proposal.

3. Annual Report and Finance 2017 (period covered 1.1.17 – 31.12.17)

3.1 – JA had already presented the Report and Accounts at the July MATA meeting and digital copies were circulated prior to the AGM, but she highlighted the following points:

In the year January to December 2017 our income from shows was slightly up on the previous year: the direct cost of putting on those shows was also up.

The indirect cost of 'running the theatre' increased by about the same percentage, and then there was the additional cost of the work in relation to the installation of the new screen, and other necessary work to the roof and walls that was carried out at that time.

The accountant's 5 year summary reflects this pattern of increased income and expenditure, leaving much the same small surplus of funds at the end of the year to offset bigger projects.

This year we know of further costs to be met, and so are very grateful to Monica for her hard work in finding grant money for some of these, so we can continue to provide the physical and organisational structure in which shows can happen.

Our annual fee to Local Giving of £72 has again proved worthwhile, as we received £1047.21 through this scheme in 2017.

We have not yet succeeded in setting up online bank with NatWest.

The accountant has asked us to consider changing from a Ltd Co to a Charitable Incorporated Organisation (CIO), an option recently introduced by the government: this is for future discussion.

The Chair's Report on 2017 achievements and performance was agreed for inclusion in the Annual Report and LL proposed the acceptance of the complete report, which was seconded by FO and agreed unanimously.

3.2 – Show Report – 2017 figures show MATA income of £41,619 (which includes 6/9ths of the Panto income) plus Bar takings of £21,936. Only a small number of the ninety plus shows made a loss and audience figures reached around 23,000.

3.3 – We need to remove Mrs J Thompson's name from the Charity Commission and Companies House records and our list of Directors, as she resigned prior to the 2017 AGM.

4. Introduction by the Chair

Colin Isherwood had been nominated for Chair and Front of House Manager but has since resigned from the Board and all other roles at the theatre – issues raised are being considered. In the absence of a new Chair ER proposed she conduct the whole AGM, which was agreed unanimously. Action is being taken to replace the Chair and Front of House Manager, 21 days notification is required for nominations for the Chair, elections could be held at an Extraordinary General Meeting. In the meantime ER and RT have agreed to conduct alternate meetings.

ER said it had been an honour to serve as Chair and thanked everyone for their support during her time in office, she plans to take a step back and 'downsize' her community activities and commitments.

4.1 Confirmation of Directors

Position Nominee

Proposed by LL, seconded by SS and were carried unanimously

Chair: None

Vice Chair: Ray Tew

Vice Chair: Elaine Ross

Honorary Appointments

Proposed by DR, seconded by FO and carried unanimously

Company Secretary: Mervyn Yendole

Minutes Secretary: Val Ayres (not a director)

Proposed by, RT seconded by DR and carried unanimously

Treasurer: Jean Armin

Auditors/Accountants: Amhurst & Shapland

MATA Company & WSC Delegates

These appointments were voted on by members of their own Companies

Barnstormers: Doug Ross (awaiting confirmation at their AGM)

Film Society: Victoria Thomas

Waterfront: Fred Owen

Panto People: Peter Thompson

West Somerset Council: Andy Kingston-James (Elected by the District Council)

The following people agreed to stand again this year

Proposed by PT, seconded by HB and carried unanimously

Artistic Director: Lewis Lintern

Publicity Officer: Elaine Ross (pro tem)

Buildings Officer: James Scott

Box Office Manager/Theatre

Manager Co-ordinator :Sue Swann

FOH Manager

Chief Lighting Technician: Jim Woodley

General Director: Georgina Charnock

General Director: Ian Melhuish

ELECTION OF OFFICERS & REPRESENTATIVES TO THE MANAGEMENT COMMITTEE

The following agreed to stand again this year

Proposed by LL seconded by SS and agreed unanimously

Minehead Dramatic Society: Rosie Paterson*

Friends of the Regal: Heather Bryant

Bar Rep: Liz Sizer

Training Officer: Vacant

Health & Safety: Richard Seale

Technical Adviser: Richard Seale

Regal Website: Derek Webb

Head of Sound: Chaz Hardiman (non attending)

First Aid and Risk Assessment: Chris Rendell

General Committee Member: Monica Hartwell

(* R Paterson might become a Director, after being advised of the full role and responsibilities involved)

6. MATA REPRESENTATIVES TO OUTSIDE BODIES

West Somerset Voluntary Forum – ER has decided to step down, however, LL, MH and RT agreed to continue as representatives, when their time and commitments allow.

BID and Minehead Christmas Festival Group – LL will continue to represent the Regal.

Minehead Coastal Community Towns Initiative – RT will continue as our representative.

There were no questions from the floor so ER declared the meeting closed at 7.40.